

Stewartby Sailing: 2009/10 Duty Request Form (2)

Main Contact	A
Second Name	B
Third Name	C
Phone Number	
Email Address	

1. Choose the role you would like to perform

Role (See notes)	A	B	C
Officer of the Day (OOD) ²			
Safety Boat Captain / RYA Safety Boat Qualification ²			
Race Officer ³			
Assistant Race Officer ³			
Boat Driver ⁴			
Boat Crew			
I am a non-sailor and would consider a shore-based role.			

2. On which days would you prefer to do your duty?⁵

Saturday	Open Meeting ⁷	
	Racing Days ⁶ (Championship)	
	Recreational Sailing	
Sunday	Club Racing ⁶	

3. Which months/dates would you prefer to do a duty?

Quick Pick (Tick as many as possible)					
April		July		Avoid Easter	
May		August		Avoid Bank Hols.	
June		September/Oct		Avoid School Hol	
Preferred Dates			Dates to Avoid		

4. Please help us by doing more for your club.

Race Officers may be offered two duties. Tick to opt out.	
Boat Drivers may be offered an additional duty. Experienced drivers will be offered an open meeting as their first preference. Tick to opt out.	
Want to volunteer for more? Please state the number of duties, 2 is ideal	

1. Please use your first name and surname. Please avoid initials as it makes it easier if the duty manager has to contact you. The telephone number and email address will assist the club contact you if needed about your duty.

2. If you have been appointed to the role of **OOD** or have a **Safety Boat** qualification should select these options.

3. **Race Officers** should have sufficient experience to run racing unaided. An **Assistant** role is suitable for those members wishing to gain race management experience.

4. Members with RYA Powerboat Level 2 Qualifications should select **Boat Driver**. Otherwise, select **Boat Crew**.

5. Choose as many day types as possible.

a. If you select recreational sailing, you will be given two Saturdays.

6. If you take part in racing you should select racing duties.

7. If you intend sailing in an open meeting at the club you should select Open Meeting as well.

8. The quick pick box allows you to select your preferred months while avoiding times of the year that may cause you difficulties. Please select as many as possible.

9. If you want to state a preferred date please specify as many as possible. The more you supply, the easier it is to find dates that we know will suit you.

10. Provide any dates that we should avoid.

11. Each member must do at least one duty. However, duties are a great way to meet other members and to put something back into the club if you sail regularly. Some roles will result in the offer of more than one duty. You may opt out if you wish. Please state the number of additional duties for additional roles.

Stewartby Sailing: 2009/10 Duty Request Form (1)

Dear Member,

We've redesigned the duty request form (overleaf) to hopefully make it simpler for you to choose a duty date that is suitable for you.

We have made room for up to 3 people to choose their duty on the same form. You have more choice when selecting days, events and times of year. Also you can clearly specify preferred dates and dates to avoid.

It is important that every member sends in a duty form by the end of February. If you don't send in a form or your form arrives late it may not be possible to offer you the date you want. Forms will be processed in the order they are received.

A couple of things to bear in mind:

- You may be offered a duty between 1st April and 31st October.
- We cannot consider requests to avoid Club Championship events
- Please read to notes on the form carefully.

In addition to the duty form there are 4 more shorter forms below to help gather information on other activities this year including Wednesday Night Sailing, Summer Camp, Winter Sailing Duties and Onboard Scheme Help

A. Wednesday Night Sailing Duty

Please Select 2 Wednesday Evenings for a Duty							
Apr 7	Apr 14	Apr 21	Apr 28	May 5	May 12	May 19	May 26
Jun 2	Jun 9	Jun 16	Jun 23	Jun 30	Jul 7	Jul 14	Jul 21
Jul 28	Aug 4	Aug 11	Aug 18	Aug 25	Sep 1	Sep 8	Sep 15
Sep 22	Sep 29						

Wednesday Sailing

A popular evening's sailing where the races are run and supported by Wednesday night sailors giving up two evenings each year.

If you intend sailing on Wednesdays' why not pick your date now!

B. Summer Camp - August 22nd - 27th - Children Aged 10 - 15 years

Please send me details of summer camp

First Child Name

Second Child Name

Third Child Name

C. Winter Duties

I intend sailing in the 2010 Autumn Series, please contact me about a duty

I intend sailing in the 2011 Icicle Series, please contact me about a duty

D. Onboard Scheme Help

The sailing school provides tuition to pupils from local schools on weekday afternoons and early evenings. Each session last around 2 hours and we need volunteers to man support boats and assist with tuition.

Please contact me as I may be able to help on weekdays.

Please return your form with your membership renewal.

You can hand deliver your form to the clubhouse on Sundays.

Or you can send to:
2 Lynwood Lodge
96 Chiltern Road
DUNSTABLE
LU6 1ES